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Dominic Terlaje
Education Suruhanu

February 2, 2010

TO: Superintendent of Education
FROM: Education Suruhanu
SUBJECT: Chief Brodie Elementary School Inspection

2010 FEB 11 PM 1:39 M

Dear Dr. Bretania Underwood:

Attached to this memorandum is a report identifying discrepancies discovered during an inspection of the Chief Brodie Elementary School campus that occurred on February 2, 2010. The inspection was performed by my office only. I strongly recommend that GDOE address the discrepancies identified and rectify them immediately in order to come into compliance with the 14 Points of P.L. 28-45 and any applicable regulatory agency code. Please be advised that not all classrooms or school facilities were inspected. Therefore, GDOE is highly encouraged to asses all other classrooms and school facilities in order to identify any other discrepancies and perform corrective action accordingly.

Please submit to my office a proposed plan of corrective action for each of the discrepancies identified in the report, including but not limited to a date when any such discrepancy will be addressed, the anticipated date in which any such repairs and/or replacements will begin, and the date when such repairs or/replacements would be completed.

Thank you for your attention to this matter. If you have any questions, please do not hesitate to contact my office.

Respectfully,


Dominic Terlaje

30-10-0125

Attachment: OES Inspection report

cc: Honorable Speaker 30th Guam Legislature
Chairman, GEPP
Billy Cruz, GDOE Facilities and Maintenance Manager (via email)
Chief Brodie School Principal (via email)



PUBLIC LAW 28-45: 14 POINTS COMPLIANCE

School Representative: Ms. Diaz, Principal
 Date and Time of Inspection: February 2, 2010
 Weather Condition: Sunny, warm, and dry.

Name of School: **Chief Brodie**

Location	14 Point at issue (a-n)	Type of Citation (PH=DPHSS, F=Fire Dept, E=EPA, S=Suruhanu)	Date of Citation	Demerits	Description of Finding	Comments	Recommendations
Fast track walkway canopy	1	S	2/2/10	N/A	Observed bare wood at various locations of the canopy roof.	P.L. 28-45 § 4 (12) (l) requires schools to provide a healthful, safe, and sanitary learning environment. The Department of Public Health and Social Services (DPHSS) School Sanitation Code (SSC) requires walls and ceilings to have surfaces of light color, have a flat finish, be kept clean, and in good repair. Bare wood should be properly painted, stained, or sealed to be impervious to moisture. NOTE: This particular issue was cited in the DPHSS June 2009 inspection report and has yet to be corrected. Such matter should have been rectified within 30 days after the date of the inspection.	Address and rectify immediately in order to come into compliance with the law. Violations identified in an inspection report should be given immediate attention.
Common use restroom located near the back parking lot	N/A	N/A	2/2/10	N/A	Observed that both the boys and the girls common use restroom facilities were closed during school hours.	P.L. 28-45 § 4 (12) (j) requires schools to provide proper sanitation. P.L. 28-45 § 4 (12) (l) requires schools to provide a healthful, safe, and sanitary learning environment. The SSC requires schools to provide a sufficient amount of working restroom facilities based on the male and female student population. The Principal indicated that such restroom facility is not necessary at this time as the school population has decreased since the last inspection.	Although the school has determined that such restroom facilities are not necessary at this time, the school must always ensure that there are a sufficient amount of restroom facilities made available based on the student population. The SSC requires hand washing facilities in all K to 2nd classrooms, 1 sink for every 60 students, soap and single service towels provided and made available at all times, 1 water closet (toilet bowl) for every 35 females, 1 water closet for every 60 males, 1 urinal for every 30 males, and toilet paper shall be made available for each toilet.

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15	I	S	2/2/10	N/A	Observed outer opening (gap) on top portion of the back entry door. Various plexi-glass sheets used to cover the louvered windows are not properly secured to the window frame.	P.L. 28-45 § 4 (12) (l) requires schools to provide a healthful, safe, and sanitary learning environment. The SSC requires openings to the outer air be properly screened or sealed to prevent the entrance of insects. Proper sealing or closing of openings to the outer air could possibly improve the effective and efficient operation of the A/C unit.	Address and rectify immediately in order to come into compliance with the law. Properly secure the plexi-glass sheet to the window frame. Provide an effective seal or cover on all A/C wire/hose openings. Ensure that all gaps on doors or other areas are properly sealed or covered.
Campus	I	S	2/2/10	N/A	Observed evidence of bees nests throughout the campus.	P.L. 28-45 § 4 (12) (l) requires schools to provide a healthful, safe, and sanitary learning environment. The SSC requires all areas and facilities to be maintained in a clean and sanitary condition and kept in good repair. The SSC requires school buildings to be free of insects and conditions that provide harborage and promote breeding of vermin. Vermin are defined as various small insects, that are destructive, annoying, or injurious to health. The Principal indicated that a pest control company performed pest control services shortly after the June 2009 inspection.	Address and rectify immediately in order to come into compliance with the law. Proper pest control services should be performed as necessary. Frequent monitoring, removal, and clearing of such area should be performed as necessary. Perhaps the private custodial services vendor could be responsible for providing the necessary services to properly remove and clean the bee hive nests as necessary.

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Campus	I	N/A	2/2/10	N/A	Fire alarm system inoperable.	P.L. 28-45 § 4 (12) (l) requires schools to provide a healthful, safe, and sanitary learning environment.	Repair and/or replace immediately in order to come into compliance with the law. The approved Fire Watch Program must continue until such time as the school's fire alarm system becomes fully operational.
Campus	I	S	2/2/10	N/A	Observed several A/C units drip water draining onto various hallway floors.	P.L. 28-45 § 4 (12) (l) requires schools to provide a healthful, safe, and sanitary learning environment. The SSC requires floors to be kept clean and maintained. The SSC requires mechanical ventilation (A/C units) to be properly maintained.	Address and rectify immediately in order to come into compliance with the law. Presence of water continuously draining onto hallway floors were students travel should be addressed and rectified immediately in order to prevent possible slip and fall injuries.
12	I	S	2/2/10	N/A	Observed wooden support for window A/C unit in disrepair/dry rot.	P.L. 28-45 § 4 (12) (l) requires schools to provide a healthful, safe, and sanitary learning environment. The teacher indicated that the A/C unit is not working. The wooden support could present a safety issue and should be removed immediately.	Address and rectify immediately in order to come into compliance with the law.
Hallway ceiling outside Gate room	I	S	2/2/10	N/A	Exposed concrete and rebar on ceiling next to the A/C wire/hose opening.	P.L. 28-45 § 4 (12) (l) requires schools to provide a healthful, safe, and sanitary learning environment.	Address and rectify immediately in order to come into compliance with the law.
33	I	S	2/2/10	N/A	Self closing door device in disrepair.	P.L. 28-45 § 4 (12) (l) requires schools to provide a healthful, safe, and sanitary learning environment. The SSC requires entrance doors to be self-closing and that such equipment be in good repair.	Address and rectify immediately in order to come into compliance with the law.

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33	I	S	2/2/10	N/A	Chalk board in disrepair along the edges.	P.L. 28-45 § 4 (12) (I) requires schools to provide a healthful, safe, and sanitary learning environment. The SSC requires school equipment to be in good repair.	Repair and/or replace in order to come into compliance with the law.
Toilet tissue not properly mounted into dispenser. TP dispensers in disrepair.	I	S	2/2/10	N/A	Observed various toilet tissue dispensers in the common use restrooms on the main campus are either missing or are in disrepair.	P.L. 28-45 § 4 (12) (I) requires schools to provide a healthful, safe, and sanitary learning environment. The SSC requires school equipment to be in good repair. The SSC requires toilet tissue to be properly mounted into an approved toilet tissue dispenser.	Repair and/or replace in order to come into compliance with the law. Invest in a more sturdy or well constructed toilet tissue dispenser.
Lack of paper towels	I	S	2/2/10	N/A	Observed various classroom hand washing facilities and the common use restrooms without paper towels in the dispensers. Some teachers indicated that the school is out of stock.	P.L. 28-45 § 4 (12) (I) requires schools to provide a healthful, safe, and sanitary learning environment. The SSC requires single-service paper towels to be provided and made available in all K to 2nd grade classrooms and in all common use restrooms. Common use towels are prohibited.	Address and rectify immediately in order to come into compliance with the law. The school should keep an adequate inventory of sanitary supplies in the school and should make a request to replenish such supplies as necessary. The SSC allows the use of a heated air hand-drying device in place of single-service towels.
Various classrooms	I	S	2/2/10	N/A	Observed various wall mounted soap dispensers were inoperable.	P.L. 28-45 § 4 (12) (I) requires schools to provide a healthful, safe, and sanitary learning environment. DPHSS considers hand pump soap dispensers as a temporary measure. Permanently mounted soap dispensers should be installed.	Address and rectify immediately in order to come into compliance with the law. Permanently mounted soap dispensers should be installed as soon as possible.

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Playground	I	S	2/2/10	N/A	Observed one of the swings in disrepair.	P.L. 28-45 § 4 (12) (l) requires schools to provide a healthful, safe, and sanitary learning environment. The SSC requires all playground equipment to be safe and maintained in good repair.	Address and rectify immediately in order to come into compliance with the law. Playground equipment should be inspected frequently to detect defects, and when found, such equipment should be dismantled or placed out of service until repaired or replaced.
Playground	I	S	2/2/10	N/A	Observed ground under individual swing not well maintained.	P.L. 28-45 § 4 (12) (l) requires schools to provide a healthful, safe, and sanitary learning environment. Such condition of the ground could result in standing water during times of rain. EPA may also require such area to be properly maintained to prevent the occurrence of standing water.	Address and rectify as soon as possible. When such condition is present the ground should be properly filled in order to prevent the possibility of standing water. Area should be filled with proper material and a suitable cover or mat could be placed over the filled material. (See Ordot Chalan Pago swing set near rooms 6,7, & 8.)